



Grand Rapids Public Library West Center Exit Gate Modifications Request for Proposal

A. Introduction

The Grand Rapids Public Library (GRPL) seeks an experienced vendor to modify, fabricate & install tubular steel railing and gate on the west lower ramp exit of the Main Library (**111 Library St NE, Grand Rapids, MI 49503**) .

The project aims to enhance safety and security for the exit.

B. Background

[The Grand Rapids Public Library \(GRPL\)](#) is a department of the City of Grand Rapids and serves an urban population of almost 200,000 through eight locations and a mobile library. Established in 1871, the Grand Rapids Public Library is known for excellent customer service, depth and breadth of collections, responsiveness to community needs, and focus on equity and inclusion. In 2023 GRPL completed a rebrand that resulted in a new visual brand identity as well as a shared purpose of “reflecting and connecting our community to trusted resources and each other.”

C. Project Scope

The Grand Rapids Public Library seeks an experienced vendor to dismantle and connect matching tubular steel railing and terminate at the building's outer corner with an exit only gate.

At the existing ramp rail, connect at 6 foot height from the closest horizontal level of walkway, extend to 6 foot matching rail to fence, full width of sidewalk. Maintaining the 6 foot height throughout. Extend west, terminate at the outer corner of the north building. Exit gate, full width that secures with GRPL provided exit device. Detex V40 EBxW Weatherized Alarmed Rim Exit Device.

This includes:

Permitting and Compliance

1. Acquire all necessary permits from local authorities.
2. Ensure signage complies with local zoning and regulatory requirements, including ADA compliance.
3. Coordinate inspections as required.

Consultation and Design Verification

4. Conduct an initial consultation to confirm design specifications provided by GRPL.
5. Recommend any necessary adjustments to materials, dimensions, or designs for durability and visual impact.
6. Provide digital drawings of overall work.

Fabrication

7. Fabricate railing, heights and connections according to approved designs and specifications.
8. Match existing tube size, scale and design..

Installation

9. Coordinate site visits to prepare for installation, including site measurements and assessments.
10. Remove and responsibly dispose of existing / demo'd railings.
11. Install new railings and gate transition, ensuring secure and safe placement.
12. Prime all installed materials. Final painting by GRPL.

Project Management and Communication

13. Assign a project manager to act as the primary contact for GRPL.
14. Provide regular progress updates and maintain open communication throughout the project.
15. Ensure minimal disruption to library operations during demolition, connections and installation.

Post-Installation Services

16. Conduct a final walkthrough with GRPL representatives to ensure satisfaction with the completed work.
17. Provide a warranty for materials and installation.
18. Deliver maintenance recommendations for long-term signage upkeep.

D: Anticipated Budget

\$28,000

E: Proposed Timeline **Subject to change*

September - October 2025	Permitting, Material Acquisitions, Managing Suppliers
October - November 2025	Demolition, Removal, Disposal, & Installation
December 2025	Final Billing

F: Proposal Content Requirements

- Work plan that contains a description of the stages, tasks, timeline, and an estimate of the amount of time that would be spent on each stage of the project

- Project budget that includes installation, disposal, and permitting costs.
- References, including contact information for at least 2 organizations.

G: Submission Information

The deadline for submission is September 22, 2025 at 1:00 pm EST. An electronic copy should be sent to David Sturgeon, Facilities Manager (dsturgeon@grpl.org).