

**MINUTES
BOARD OF LIBRARY COMMISSIONERS
OF THE CITY OF GRAND RAPIDS
March 30, 2021 – 5:15 pm
Virtual Meeting**

Anderson called the meeting to order at 5:15 pm.

1. ROLL CALL

Board Members Present: Rachel Anderson, Deborah Bose, Kelly Boston, James Botts, Sophia Brewer, Kathryn Dilley

Board Members Absent:

Administration Present: Robert Adcock, John Bosma, Jessica Anne Bratt, Amy Cochran, Ken Dahlman, Kristen Krueger-Corrado, John McNaughton, Rebecca Near, Bill Ott, Briana Trudell, Jen Vander Heide, Patrick Beatty

Staff Present: Cheri Cornell, Jeanessa Smith, Julie Tabberer

Public Present: Steven Assiarian, Amy Alber, GREIU; Dan Cope

2. PUBLIC COMMENTS ON AGENDA ITEMS

No comments.

3. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON FEBRUARY 23, 2021

MOTION: By Commissioner Bose, supported by Commissioner Botts, that the Board of Library Commissioners of the City of Grand Rapids approve the minutes of the regular board meeting of February 23, 2021.

ACTION: AYES 6 – 0

Motion passed.

4. BOARD COMMENTS

Bose asked if the public has access to the board's email, phone, and address. McNaughton replied that the public can reach the board via email from a contact form on their webpage.

Botts asked if the library is working in partnership with Spectrum Health or Mercy Health with the mindfulness boxes. McNaughton replied that the library is not partnering with hospitals for these boxes but he said that he'd look into it. Botts asked McNaughton to reach out to Caralee Witteveen-Lane.

Boston stated that she really appreciates the staff and enjoys hearing about the connections staff are making with the community.

Dilley expressed her appreciation for the activities around Black History Month. She asked if there are initiatives that she isn't aware of around other ethnic groups. Cochran stated that they don't have any events coming up in the near future, but staff have been talking about Asian American programming. Smith added that they have Hispanic Heritage and Native American programming. Krueger-Corrado added that this summer, GR Reads features books by Native American and Vietnamese authors as well as programming to go along with the books.

Botts suggested that the library could collaborate with KDL as there is a large Asian American population in Wyoming. McNaughton said he would look into it.

Anderson commended the social media team for their engaging posts.

5. COMMITTEE REPORTS

No comments.

6. STAFF & FOUNDATION REPORTS

A. Library Director's Report

McNaughton stated that effective immediately, the Vaccine Clinic at DeVos place will be vaccinating everyone 16 years old and above.

Botts urged the library to reach out to Mercy Health and Spectrum Health to see if there is any other way to help. McNaughton said they would connect with the organizations.

Anderson asked if there was a coordinated effort to get staff vaccinated. McNaughton stated that the library will support staff in getting vaccinated.

B. Financial Report

Botts thanked Adcock for the clarity of his report.

C. Foundation Update

Dan Poortegna could not make the meeting but he sent a note to McNaughton to share:

Congratulations to GRPL on the installation and launch of the Hold Lockers at the Ottawa Hills Branch! I (Dan) drove by the branch over the weekend and noticed how great the lockers look. They are an awesome, contact free way for patrons to get library materials. Thank you for bringing this project to the Foundation for funding!

7. OLD BUSINESS

A. Budget Approval

MOTION: By Commissioner Botts, supported by Commissioner Brewer, that the Board of Library Commissioners of the City of Grand Rapids approve the FY22 Budget.

The board, McNaughton, and Adcock discussed the proposed budget including the Community Promotions line item, remaining conservative in the library's FY22 budget since they don't know what the year will look like regarding services during the continued COVID-19 pandemic, and bringing security guards in-house.

ACTION: AYES 6 – 0

Motion passed.

B. BoLC Applicant Discussion

Anderson stated that applications for the vacant BoLC seat are due at 5:00 pm on March 31. McNaughton told the board that they currently have seven applicants and gave the board a rundown of the rest of the appointment process.

The board then discussed the logistics of the virtual meeting and whether or not he'd rather have his review in person or via Zoom. They agreed to host the April meetings virtually.

8. NEW BUSINESS

A. TRANSFER OF COLLECTION ITEMS TO GR PUBLIC MUSEUM

Tabberer updated the board about what they are doing in the Grand Rapids History and Special Collections (GRHSC) department. She said that the library would like to change the name of GRHSC to Grand Rapids History Center to make it easier to understand what they do. She added that she will be reaching out to stakeholders and will assess that feedback before coming to the board for their approval to change it officially. Anderson asked if the name change will happen along with GRPL's rebranding in FY22. Tabberer replied that it will.

She then talked to the board about the items she wished to transfer over to the Grand Rapids Public Museum and her reasoning behind the transfer. Botts asked if the museum will attribute the library for these things. Tabberer replied they would.

MOTION: By Commissioner Botts, supported by Commissioner Boston, that the Board of Library Commissioners of the City of Grand Rapids approve to transfer the proposed items to the Grand Rapids Public Museum.

Brewer asked if the library has other large pieces in the archives. Tabberer stated that the library has large flat artwork.

ACTION: AYES 6 – 0

Motion passed.

9. INFORMATION ITEMS

A. Media Index

No comments.

B. Statistical Report for February 2021

No comments.

C. Staffing Report

Dilley asked when the gender and ethnicity report would occur. McNaughton stated that after talking with Anderson, they will include it annually in July in either the staffing or director's report and that Hendrix is working on it. The first report will set the benchmark for following years.

Brewer stated that HireReach and Talent2025 are going through another cohort for equity hiring trainings. She suggested that staff from GRPL attend this training.

D. Director Review Documents

No comments.

E. Board & Administrator, March 2021

No comments.

10. GRAND RAPIDS EMPLOYEES INDEPENDENT UNION

Assarian asked that if there was a spike in the COVID-19 numbers, how the board would move forward. Anderson replied that if that occurred, she would consult with McNaughton, and if they agreed that closing is the best solution, the board would announce and hold a special meeting.

11. AGENDA ITEMS FOR REGULAR BOARD MEETING: APRIL 27, 2021

Botts asked to add Library in the Jail. Anderson asked if he will have any more information and asked him to bring it.

12. PUBLIC COMMENTS

No comments.

13. ADJOURNMENT

No comments.

Meeting adjourned at 6:26 pm.

**MINUTES
BOARD OF LIBRARY COMMISSIONERS
OF THE CITY OF GRAND RAPIDS
April 13, 2021 – 5:15 pm
Virtual Meeting**

Anderson called the meeting to order at 5:19 pm.

1. ROLL CALL

Board Members Present: Rachel Anderson, Kelly Boston, James Botts,
Sophia Brewer, Kathryn Dilley

Board Members Absent: Deborah Bose

Administration Present: Kristen Krueger-Corrado, John McNaughton, Briana Trudell,
Patrick Beatty

Staff Present: Cheri Cornell

Public Present: Amy Alber, GREIU;
Kathryn Boerman-Cornell, Elizabeth White, BoLC Applicants

2. PUBLIC COMMENTS ON AGENDA ITEMS

No comments.

3. BOARD CANDIDATE DISCUSSION

Anderson stated that she would like for the board to share their top three choices. They gave their top picks and discussed them.

MOTION: By Commissioner Brewer, supported by Commissioner Botts, that the Board of Library Commissioners of the City of Grand Rapids agree to invite Garcia, Stachura, White, and Wick to interview for the vacant board seat.

ACTION: AYES 5 – 0

Motion passed.

The board will interview the candidates at the regular board meeting on Tuesday, April 27. Anderson reminded the board that the director's review will be at a special meeting on April 27 at 3:00 pm. She asked for the board to be prepared for the review. The board asked Trudell to send the director review documents with the board packet.

4. INTERVIEW PROCEDURE DISCUSSION

Anderson asked for the board to send her questions for the candidates. She said that she would circulate the questions to the board and they can pick which ones to ask during the interview. She also stated that the interviews should each be around 15 minutes.

5. PUBLIC COMMENTS

No comments.

6. ADJOURNMENT

No comments.

Meeting adjourned at 5:53 pm.