Botts called the meeting to order at 4:00 pm.

1. **ROLL CALL**

   Board Members Present: Rachel Anderson, William Baldridge, Jame Botts, Sophia Brewer, Kent Sparks, M. Jade VanderVelde,

   Board Members Absent: Caralee Witteveen-Lane (with prior notice)

   Administration Present: Bob Adcock, Ken Dahlman, Marla Ehlers, John McNaughton (late with prior notice), Briana Trudell, Patrick Beatty

   Staff Present: Chazz Darling

   Public Present: Amy Alber, GREIU; Sara Vander Werff, Comptroller's Office

2. **PUBLIC COMMENTS ON AGENDA ITEMS**

   No comments.

3. **SERVICE AWARDS**

   The board thanked staff for their service.

4. **APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON MAY 29, 2018**

   **MOTION:** By Commissioner VanderVelde, supported by Commissioner Baldridge, that the Board of Library Commissioners of the City of Grand Rapids approve the minutes of the regular board meeting of May 29, 2018.

   **ACTION:** AYES 6 – 0

   Motion passed.

5. **BOARD COMMENTS**

   None

6. **COMMITTEE REPORTS**

   No comments.

7. **STAFF & FOUNDATION REPORTS**

   A. **Statistical Report for May 2018**

      No comments.

   B. **Staff Changes Report**

      No comments.
C. **Library Director’s Report**

Baldridge stated that he thought it was valuable that the library was sharing books by the stack items with people who are experiencing incarceration and would like to see it continue.

Bots had a conversation with John about the partnership between GRPL and the correctional facilities. Jim will send the information he found to staff.

D. **Financial Report**

Anderson inquired to why the telephone line in the report was so high and Adcock replied that the library will get a check from USCF and it will go down to the budgeted amount.

Baldridge asked if someone on staff is paying close attention to the regulations in legislation to which Ehlers replied that IMLS pays attention and sends information.

E. **Foundation Update**

No comments.

8. **OLD BUSINESS**

A. **Seymour Branch Rename Discussion**

Anderson said that the cost to rename the Seymour Branch is too high of an expenditure to take on without more input from the community. She also mentioned fundraising for the name change. The board discussed possible situations on what they can do to raise funds for the possible name change.

Ehlers suggested that it could be good to have the name change happened when there is an update with to the branch building.

Brewer stated that this change would need to be taken to the community and their opinion needs to be taken into consideration.

B. **West Side Boiler Replacement**

Dahlman addressed the board and gave his input in the contractors who submitted bids.

**MOTION:** By Commissioner Baldridge, supported by Commissioner Sparks, that the Board of Library Commissioners of the City of Grand Rapids approve that the Library Director is authorized to sign a contract with their chosen contractor not to exceed the amount of $212,000 to replace the boiler at the West Side Branch based on the interview.

Baldridge asked Dahlman questions regarding project management, efficiency, reliability, and future compatibility to which Dahlman replied.

Botts asked Dahlman to include a short write up that led to his decision in picking the contractor.

**ACTION:** AYES 6 – 0

Motion passed.

**MOTION:** By Commissioner VanderVelde, supported by Commissioner Anderson, that the Board of Library Commissioners of the City of Grand Rapids approve the recommended budget amendment for the West Side Branch’s boiler replacement, effective June 26, 2018.

**ACTION:** AYES 6 – 0

Motion passed.
9. NEW BUSINESS
   A. FY 2018 Budget Amendment – Yankee Clipper HVAC

      Dahlman explained why the project will carry over to the next FY and ensured the board that the
      branch still has air.

      MOTION: By Commissioner Anderson, supported by Commissioner VanderVelde, that the
      Board of Library Commissioners of the City of Grand Rapids approve the recommended
      budget amendment for the Yankee Clipper Branch’s HVAC replacement, effective

      ACTION: AYES 6 – 0

      Motion passed.

   B. Professional Development and Travel Opportunities for FY19

      Botts told the board to contact Trudell if anyone is interested in going.

10. INFORMATION ITEMS
    A. Strategic Plan – June 2018 Update

      Botts stated that he feels it is very important to continue to work with GRPS.

    B. Media Index

      No comments.

    C. Board & Administrator, June 2018

      No comments.

11. GRAND RAPIDS EMPLOYEES INDEPENDENT UNION

    No comments.

12. AGENDA ITEMS FOR REGULAR BOARD MEETING: JULY 31, 2018

    No comments.

13. PUBLIC COMMENTS

    No comments.

    Meeting adjourned at 4:26 pm.