

**MINUTES
BOARD OF LIBRARY COMMISSIONERS
OF THE CITY OF GRAND RAPIDS
November 28, 2017 – 4:00 pm
111 Library St NE – Board Room**

Botts called the meeting to order at 4:00 pm.

1. ROLL CALL

Board Members Present: Rachel Anderson, William Baldrige, James Botts, Sophia Brewer, M. Jade VanderVelde,

Board Members Absent: Caralee Witteveen-Lane (with notice)

Administration Present: Robert Adcock, Patrick Beatty (City Attorney's office) Jason Hendrix, Kristen Krueger-Corrado, Rebecca Near, Briana Trudell, Marcia Warner

Staff Present:

Public Present:

2. PUBLIC COMMENTS ON AGENDA ITEMS

None.

3. APPROVAL OF MINUTES

MOTION: By Commissioner Anderson, supported by Commissioner VanderVelde, that the Board of Library Commissioners of the City of Grand Rapids approve the minutes of the regular and special board meetings of October 31 and November 14, 2017.

ACTION: AYES 5 – 0

Motion passed.

4. BOARD COMMENTS

No comments.

5. COMMITTEE REPORTS

A. Nominating Committee

VanderVelde stated that after reaching out to the board she only had one nomination for each board position. Botts will run for President and VanderVelde will run for Vice President/Secretary.

MOTION: By Commissioner Baldrige, supported by Commissioner Brewer, that the Board of Library Commissioners of the City of Grand Rapids close the nominations for the board President and Vice President/Secretary positions.

ACTION: AYES 5 – 0

Motion passed.

MOTION: By Commissioner Baldrige, supported by Commissioner Anderson, that the Board of Library Commissioners of the City of Grand Rapids approve James Botts for the board President and M. Jade VanderVelde for the board Vice President/Secretary.

ACTION: AYES 5 – 0

Motion passed. *

6. STAFF & FOUNDATION REPORTS

A. Statistical Report for October 2017

No comments.

B. Staff Changes Report

No comments.

C. Library Director’s Report

Warner told the board that she has spoken to two of four of the community members of the Director Search Committee and they are unable to help with the second round. She asked the board if they would like to ask more people. VanderVelde suggested that the board could give the an open invitation attend the meetings and discussions. The rest of the board agreed.

Warner also updated the board on the parking/multi-use structure the city would like to build on the current parking lot and that the City Commission will be discussing it further at the next Mobile GR Commission meeting and that Adcock will attend.

The board discussed the parking lot and who has final say in what happens to the land according the library charter. Botts asked Beatty to look into the charter language.

Anderson congratulated the library at the Day of the Dead programming success.

D. Financial Report

No comments.

E. Communications Report

Anderson and VanderVelde gave Krueger-Corrado kudos for a wonderfully run informational campaign.

F. Foundation Update

No comments.

7. OLD BUSINESS

A. Director Search Update

Botts told the board some of the meeting dates have changed since their last conversation and to refer to the enclosed timeline.

B. Chamber of Commerce Discussion

Warner stated that Witteveen-Lane was the commissioner who wanted to address this topic and suggested that they hold until next month.

9. NEW BUSINESS

A. Strategic Plan November Update

No comments.

B. Strategic Plan for 2018 Draft

The board discussed possible changes to the Strategic Plan 2018 Draft. They agreed the draft was good as is and to allow the next director to handle possible changes.

C. DVD Fine Reduction Proposal

The board discussed the proposal and will vote on DVD Fine Reductions at their December meeting.

D. Appointment of Marla Ehlers to LLC Board

The board discussed the director appointing staff to committees instead of the board having to vote on board/committee appointments. They talked about Lakeland Library Cooperative’s bylaws and how to comply with them and to allow the director to appoint staff.

MOTION: By Commissioner Baldrige, supported by Commissioner VanderVelde, that the Board of Library Commissioners of the City of Grand Rapids give authority to appoint a representative to the Lakeland Library Cooperative to the director.

Brewer stated that she feels that she would like to comply to the request of LLC and the board discussed this matter further.

VanderVelde reneged her support of the motion.

Motion fails.

MOTION: That the Board of Library Commissioners of the City of Grand Rapids agrees to appoint Marla Ehlers as its representative on the Lakeland Library Cooperative Board until the appointment of a new library director.

ACTION: AYES 5 – 0

Motion passed.

9. INFORMATION ITEMS

A. Media Index

No comments.

B. Board & Administrator, November 2017

No comments.

10. GRAND RAPIDS EMPLOYEES INDEPENDENT UNION

No comments.

11. AGENDA ITEMS FOR REGULAR BOARD MEETING: DECEMBER 12, 2017

Chamber update
DVD Fines Action item

MOTION: By Commissioner VanderVelde, supported by Commissioner Anderson, that the Board of Library Commissioners of the City of Grand Rapids change the December meeting from December 19 to December 12, 2017 at 4:00 pm.

ACTION: AYES 5 – 0

Motion passed.

12. PUBLIC COMMENTS

No comments.

Meeting adjourned at 4:48 pm.

**Robert's Rules of Order* states: "If only one candidate has been nominated for an office, the chair simply declares the nominee elected (which is referred to as an election by "acclamation")"

Robert, Henry M. *Roberts rules of order: newly revised in brief*, p. 79. Philadelphia, PA: Da Capo Press, 2011.